

## **AODA Council**

February 24, 2017

TG RFE1S-415 (Corporate Boardroom)

10:00 – 11:30 am

### **MINUTES**

Present:

Jacqueline Silvera (Co-Chair)  
Dianne Barham  
Rowena Chow  
Erin Culhane  
Scott Patterson  
Chris Stigas (UHN Patient Partner)  
Marilyn Myers (UHN Patient Partner)

Regrets

Miriam Beckles  
Noel Brunger  
Kelly Campbell  
Jamie Cook  
Melissa McDermott  
Jonas Fernandes  
Jeanette MacLean  
Ian McDermott  
Madison Schaffner

Invitees:

Athena Nicholas, Recorder

#### **1. Minutes**

- Minutes from the November 29<sup>th</sup>, 2016 and January 26<sup>th</sup>, 2017 meetings were reviewed and accepted but did not have quorum.
- The acceptance and voting procedure is to be discussed at the next meeting.
- Possible solutions posed included using consensus for approval of minutes and a reliance on voting procedures for significant issues that involved decision-making recommendations or implementation.

#### **2. Fire & Life Safety & Emergency Preparedness Project (Paul Beverley)**

- Paul was absent and has been asked to attend the March 29<sup>th</sup>, 2017 meeting.
- Approval on whether or not the Council is able to have the presentation prior to the next meeting is to be determined.

#### **3. Current Accessibility design approval process**

- Discussed throughout other agenda items.

#### **4. Process for UHN non/compliance**

- Jacqueline and Dianne highlighted that previous attempts to inhibit noncompliance included letters being given out; this proved ineffective.

- Jacqueline emphasized that noncompliance is not about a lack of education.
- The Council suggested an adjustment in the content of education to more effectively deliver the importance of AODA compliance and awareness.
- The Council was in agreement of the necessity to identify commitments, objectives and learnings and to further brainstorm how to successfully deliver those objectives and milestones to the rest of the organization (e.g. Public Affairs communication plan).

## **5. UHN Accessibility design guidelines proposal**

- Scott proposed the creation of a sub-committee with a rolling-membership to provide education on the legislative framework behind AODA and to work with the other groups to develop a standardized process.
- Jacquie proposed the creation of a grid of all standards in a matrix format to increase the clarity and objectivity of the process.

## **6. Hearing Toolkit**

- Not discussed.

## **7. SMT presentation**

- The reporting structure for AODA approval involves first taking recommendations to Emma Pavlov, the Executive Vice President of Human Resources, who will then relay this to the Senior Management Team and provide feedback to the Council.
- The Council agreed that further clarification of this approval process is needed.

## **8. AODA survey theme**

- To be discussed at March 29<sup>th</sup>, 2017 meeting.

## **9. Policy updates and website review**

- Not discussed.

## **10. Accessibility Standards Healthcare Committee**

- Jacquie announced that the AODA Council has been invited to join the Accessibility Standards Healthcare Committee to help develop accessibility standards for healthcare.
- The will provide the AODA Council the opportunity to refresh and bring further awareness to stakeholders.

## **11. Next Meeting**

- The next meeting will be held on Wednesday, March 29<sup>th</sup>, 2017.