

## Proton Therapy Consultation Service

## Request Form

### I. Patient Information

<b>Name:</b>	<b>Sex:</b>
<b>Phone Number:</b>	
<b>Address:</b>	
<b>Date of Birth:</b>	
<b>Health Card Number:</b>	

### II. Referring Physician Information

<b>Name:</b>	
<b>Email:</b>	
<b>Phone Number:</b>	<b>Fax:</b>
<b>Billing Number:</b>	<b>Province:</b>
<b>Would you like us to go over the plan with the patient? Yes <input type="checkbox"/> No <input type="checkbox"/></b> <i>If yes, please provide clinical notes and imaging reports. Primary oncologic care responsibility remains with the referring team.</i>	

### III. Clinical Information

<b>Diagnosis:</b>
<b>Indication for RT:</b>
<b>RT Prescription:</b>

### IV. Imaging and RT Dataset

The following zipped items may be submitted to [Protons@uhn.ca](mailto:Protons@uhn.ca) via <https://fileshare.uhn.ca>.  
 Instructions are on the last page.

- Planning or Diagnostic CT dataset with RTStructures: GTV, CTV, PTV and OARs
- Photon plan with RTdose and RTplan (recommended)
- Completed planning objectives sheet (recommended, see next page)

### V. Planning Objectives Sheet (Recommended)

Edit fields below as appropriate.

Structure	Metric		Objective	Notes (Optional)
PTV_xxxx	D95	>	95%	
PTV_xxxx	Dmax	<	105%	
CTV_xxxx	D98	>	95%	
GTV	D99	>	95%	
SpinalCord	Dmax	<		

### VI. UHN File Share Workflow

Submitting files to [Protons@uhn.ca](mailto:Protons@uhn.ca) via <https://fileshare.uhn.ca>:

1. Place all files in a common folder and zip files using 7-Zip, WinZip or WinRAR.
2. Upload files using the following link: <https://fileshare.uhn.ca>
3. Select “**Patient Information**” level file protection.
4. Document **both** the automatically-generated **Download Password** and the **Unzip Password** that you have created. (Note: there are **two passwords**).
5. Enter your email address. An email will be sent to this address containing a download link for your files.
6. Share the link with [Protons@uhn.ca](mailto:Protons@uhn.ca)
7. Share the passwords via [Protons2@uhn.ca](mailto:Protons2@uhn.ca)