

Electronic Patient Record (EPR) Virtual Training

October 27, 2021 – November 30, 2021

Due to COVID-19 Pandemic, we have moved all our classes to a virtual environment.

Registration is required for ALL virtual classes.

If there are no registrants by 0900am one business day prior, class will be cancelled.

Please Note: Due to a high volume of training requests, your preferred class date may be full. Although this schedule is updated regularly, please contact digitaleducation@uhn.ca to confirm availability

ACTION REQUIRED: To use the training environment(s), you need to download and install the **Citrix workspace** prior to the session. Please see links below on how to set up **Remote Access** to the training environment. If you need further assistance, please contact the **Help Desk at 416-340-4357**.

Watch [How to Access the Clinical Applications Portal video](#) to help you get started

[Step up and Troubleshooting User guide](#)

To register for a class please email: digitaleducation@uhn.ca

EPR for Administrative Staff Workshop

Note: This workshop has combined all previous admin classes (**CSA, UC and CRC**)

All staff must complete the [Intro to EPR](#) eLearning course prior to booking a workshop.

Exception – *Read-only access* requires only completion of the Intro to EPR eLearning.

Digital Education reserves the rights to change training dates due to resource availability or technical problems

Those required to complete the Intro to EPR and a Workshop are: Clinic Secretary/Administrative; Unit Clerk (formerly Ward Clerk); Clinical Research Coordinator (I & II); Clinical Research Coordinator Study Assistant (CRCSA); Inpatient/Outpatient Program Assistant; Medical Secretary; Clerical Assistant; Unit Aide; Admin-on-Site Coordinator, other *non-read-only* Administrative roles.

Class Date	Time	Classroom*
27-Oct-2021	08:00 - 13:00	Virtual Training
02-Nov-2021	08:00 - 13:00	Virtual Training
08-Nov-2021	08:00 - 13:00	Virtual Training
16-Nov-2021	08:00 - 13:00	Virtual Training
24-Nov-2021	08:00 - 13:00	Virtual Training
30-Nov-2021	08:00 - 13:00	Virtual Training

Digital Education looks forward to assisting you at: digitaleducation@uhn.ca

*** Classroom Locations ***

TGH: RM1, RM2, RM3 - 700 Bay Street, 15th Floor, Suite 1500, Toronto, ON M5G 1Z6 (Corner of Bay and Gerrard)

PMH: 6-706 - Princess Margaret Hospital 6th Floor, Room 706

TWH: MW3-301= MedWest 3rd Floor, Room 301, 750 Dundas Street West