

**UNIVERSITY HEALTH NETWORK
QUALITY COMMITTEE OF THE BOARD**

Terms of Reference

Purpose

The Quality Committee of the Board will review the quality of patient care and service delivery at the University Health Network (UHN) and make recommendations to the Board as required by monitoring key indicators of organizational performance (e.g., quality, safety, risk and utilization).

Responsibilities

1. To ensure that performance improvement is an integral component of the governance and management processes of UHN:
 - a. To have input into the quality and nature of information the Committee receives;
 - b. To receive reports, arising from internal programs, committees and services and from external groups, highlighting issues of quality, safety, risk and utilization management;
 - c. To be informed of important issues, arising from or identified in these reports, that may have a significant impact on patient care;
 - d. To be informed of the actions plans relating to these important issues;
 - e. To receive follow-up reports on the results of action plans and any patient care implications;
 - f. To report regularly to the Board and make recommendations to the Board as required.
2. To oversee the implementation of the appropriate policies, processes and programs to prepare, prevent and protect UHN from foreseeable and significant clinical risks;
3. To oversee the implementation of mechanisms that monitor and communicate significant risks and mitigation strategies to the Board;
4. To regularly inform the Governance & Nominating Committee about significant risk matters that have come to the attention of the Quality Committee related to such items as:
 - a. Clinical Programs/Services
 - b. Human Resources (including Occupational Health & Safety)
 - c. Research
 - d. Education
 - e. Patient Relations
 - f. Environment of Care

5. To prepare for the Board an annual report that summarizes relevant quality of care and service issues from the previous year.
6. When asked, consider and make recommendations as appropriate to the Board on the quality implications of budget proposals.

Meetings The Committee will meet at least 9 times per year.

Membership The Committee will consist of members representing the Board, staff and external experts.

Quorum A quorum will be 40% of the non-UHN staff committee membership.