BOARD OF TRUSTEES

Wednesday January 16, 2013 – 4:30 p.m.

Toronto General Hospital
Anthony S. Fell Boardroom - 1S425

Present:
Elected Trustees (Voting):
John Mulvihill (Chair)
Rita Burak
Jan Campbell
Dean Connor
Laurie Hicks
Robert Krembil (By telephone)
Doug McGregor
Eileen Mercier
Dhun Noria
Ken Rotman
Barbara Stymiest

Ex Officio Trustees (Non-Voting):
Robert Bell (CEO)
Flavio Habal (MAC President)
Joy Richards (CNO)
John Waldron (MSA Vice President)

U of T Representatives:
Catharine Whiteside
Cheryl Regehr

Regrets:
Geoffrey Beattie
Tom MacMillan
Henry Mann
Patricia Murphy

Recording Secretary:
Ruth Gopaul

Quorum – 40% of Voting Members or 6 Voting Members

1.0 Minutes of Previous Meeting

Upon motion duly made by Dr. D. Noria, seconded by Ms E. Mercier and carried, the minutes of the meeting held on November 21, 2012 were approved.
2.0 Program Quality Reports (*Appendix A*)

2.1 Medical & Community Care: Complex Medical Care Executive Summary

Dr. Noria reported on the presentation given by Dr. Edward Cole. The committee commended the program on its efforts to manage the increasing patient volumes as well as the high patient satisfaction score in the ED.

The committee identified a number of recommendations for follow up at the next presentation to the committee.

2.2 Toronto Rehab Institute Executive Summary

Dr. Noria reported on the presentation given by Dr. G. Tardif. The Committee congratulated the program on its work on the Neurosciences Collaborative initiative to increase the number of patients referred from TWH to TRI while decreasing ALC days of the patients, and the CritiCall initiative to reduce the median LOS and ALC days.

The Quality Committee identified a number of recommendations for follow up at the next presentation to the committee.

2.3 Peter Munk Cardiac Centre Executive Summary

Dr. D. Noria reported on a presentation given by Dr. Gary Newton on behalf of Dr. B. Rubin. The Committee commended the program on its efforts to raise funding for innovation, and its success in the partnership with GoodLife Fitness to establish GoodLife Fitness Centre of Excellence in Cardiovascular Rehabilitation Medicine.

The Quality Committee identified a number of recommendations for follow up at the next presentation to the committee.

3.0 Committees

3.1 Quality Committee, Minutes of Meetings – November 26th & December 10, 2012

Pre-circulated for members’ information were the minutes of the Quality Committee meetings held on November 26th & December 10, 2012. (*Appendix B*).

Dr. Noria noted that the November and December minutes are in draft form and will be approved at the Quality Committee meeting scheduled on January 28, 2013.

In addition to the program reports noted above, the Quality Committee received reports from the following groups:

**Health Equity** – Jan Lackstrom
3.2 Finance & Audit Committee, Minutes of Meeting – December 11, 2012
(Appendix C)

Pre-circulated for members’ information were the Finance & Audit Committee minutes for the meeting held on December 11, 2012.

Ms Eileen Mercier provided an overview of the items discussed at the December 11, 2012 meeting.

3.2.1 Long-Term Care Home Accountability Submission (Appendix D)

Ms Mercier reported that Finance & Audit Committee reviewed the Long-Term Care Home Accountability Submission. The current L-SAA expires on March 31, 2013, and a process has been initiated to facilitate development of a new L-SAA that will cover the 3-year period from April 1, 2013 to March 31, 2016. Ms Mercier noted that UHN is required to submit a LAPS for the Lakeside Long-Term Care Centre.

3.2.2 Baxter Corporation Peritoneal Dialysis Contract (Appendix E)

Ms Mercier reported that UHN has a contract with Baxter Corporation for the provision of Peritoneal Dialysis products, which expires on December 31, 2012. Ms Mercier provided details of the proposed contract with a 4-year term from January 1, 2013 to December 31, 2016.

3.2.3 Financial Statements – October 31, 2012 (Appendix F)

The financial statements for the seven months ended October 31, 2012 were presented for review and approval.

3.3 Governance and Nominating Committee, Minutes of Meeting December 12, 2012

Pre-circulated for members’ information were the minutes of the Governance and Nominating Committee held on December 12, 2012. (Appendix G)

Ms. R. Burak introduced Mr. Peter Stephenson from Meridian Consulting Services, who described the next phases of the individual Trustee peer evaluation process. The peer review surveys will be distributed electronically to all Board members.

Ms Burak reported on a presentation given by Mr. Frank Tournier concerning enterprise risk management. He reviewed the recent risk identification process at UHN, which involved the participation of UHN’s internal auditors to facilitate the risk review process. He also described the risk escalation
process, as well as the consequence/probability matrix that was used to assess UHN’s organizational risks.

The list of identified risks was pre-circulated to members of the Board (Appendix H). Ms Burak reported that work is continuing on mitigating actions and the GNC will receive an update on progress in the Fall.

3.4 Research Committee, Minutes of Meetings – December 17, 2012

Pre-circulated for members’ information were the minutes of the Research Committee meeting held on December 17, 2012 (Appendix I)

Mr. R. Krembil provided a brief overview of the discussion concerning the Foundations’ funding of the research priorities, which will be discussed further at future meetings.

4.0 Medical Advisory Committee, Minutes of Meetings – November 8th & Dec. 6, 2012 and Medical Staff Appointments

Pre-circulated for members’ information were the minutes of the Medical Advisory Committee meeting. (Appendix J)

Dr. Habal provided a brief overview of the minutes of the meetings held on November 8th and December 6, 2012.

Dr. Habal presented the Medical Staff Appointments for approval.

Upon motion duly made by Ms Jan Campbell, seconded by Dr. D. Noria and carried, the Board approved Items # 4.1, 4.2, 4.2.1, 4.2.2, 4.2.3, 4.3, 4.3.1, 4.4, 5.0 and 5.I noted above.

5.0 Chief Executive Officer’s Report

Precirculated for members’ information was the Chief Executive Officer’s report for January 2013. (Appendix K).

Dr. Bell referred Board members to the report in the package and welcomed any questions/comments.

6.0 Board Business

6.1 Strategic Planning Update – Arthritis Program

Dr. Nizar Mahomed stated that the UHN Arthritis Program at Toronto Western Hospital is the premier and largest multidisciplinary arthritis program in Canada. Each year, more than 80,000 patients receive care from the four divisions of the program, which consist of rheumatology, orthopaedics, osteoporosis and hand/plastics. The Arthritis Program is home to the largest division of clinical researchers studying Arthritis in North America and a #1
ranking division of Rheumatology. The vision of the program is “One Team in Motion, Towards Achieving Global Impact”, which is supported by a focus on four strategic priorities:

- Access to Care – delivering timely, effective, efficient access to the best care
- Research – recognized as a world leader in arthritis research
- Education – reputation as the best place to work and learn
- Partnerships – transforming care through partnerships in excellence

Dr. Mahomed described a number of accomplishments, future plans and success measures in each of the above strategic priorities.

7.0 Date of Next Meeting
The Board of Trustees will meet next at on Wednesday February 20, 2013 at Toronto General Hospital in the R. Fraser Elliott Building, 190 Elizabeth Street.

8.0 Adjournment
There being no further business, the meeting adjourned.

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John Mulvihill, Chair