

AODA Council

May 18, 2016 @ 2:00 pm
TG – RFE 1S 415

MINUTES

Present:

Jacqueline Silvera (Co-Chair)
Dianne Barham
Erica Dimairo
Rick Pews (Co-Chair)
Kelly Campbell
Jeanette MacLean

Regrets

Maria Anna Calamia
Erin Culhane
Laura Layland
Ian McDermott

Invitees:

Hugh Amiel
Shirley Turunen, Recorder

1. Minutes

The minutes of April 18, 2016 will be tabled at the June meeting for approval.

2. Procurement

- H. Amiel provided an update on procurement. Procurement spending is approximately \$1.2 billion per year of which approximately \$850 million is taken to market. The majority of the work that is handled by the Procurement office is in compliance with AODA. Their team also has a designated person who deals with compliance.
- There are two types of projects that may not go through Procurement because of: a) the low dollar value of the project (below \$25,000.00), or b) the project is due to an emergency (floods or electrical).
- Currently, Plexxus does not have the same AODA compliance as UHN. The Council recommends that a letter will be sent to Plexxus in the fall 2016 regarding compliance.

3. CNIB Clear Print Accessible Guidelines

- Council reviewed CNIB guidelines for communication materials and recommends that UHN's corporate intranet be updated to align with the CNIB standards.
- I. McDermott will contact the Vice President of Public Affairs with regard to the recommendation to standardize the corporate intranet to align with the CNIB.

4. AODA Policies

- The following revised policies were circulated at the meeting. Further revisions were suggested that will be incorporated into the policies for further review.
 - Accessibility for Ontarians with Disability Act – Integrated Accessibility Standards Regulation (Policy 1.20.007)
 - Accessibility for People with Disabilities – Customer Service (Policy 1.20.011)

5. Service Animals – Training

- Kennels have been ordered by Research and will be located within the Security office at all sites. If there is some kind of behavioral issue, Security may contact the Animal Resource Centre (ARC) Mon – Fri 7:00 AM – 3:00PM and a Veterinarian Technician will be dispatched (if work permits) to calm the service animal or take it for a walk. The policy will be updated to include this support.
- The policy will be updated to include that any bites must be reported to OHS.

6. Other

On behalf of AODA Council, J. Silvera thanked Rick Pews (who is leaving the organization) for all his contribution and support to AODA Council for the last number of years.

7. Next Meeting

- June 20, 2016