

**AODA Council**  
November 16, 2017  
TG RFE 1S-415  
12:30 – 2:00 am

**MINUTES**

Present:

Jacqueline Silvera (Chair)  
Kelly Campbell  
Charmaine Valbuena-Ayson  
Stephen Black  
Tim Trip  
Paul Martin  
Erin Culhane  
Vivian Cheng (for Jeanette MacLean)  
Chris Stigas (UHN Patient Partner)  
Millie Dolanjski (UHN Patient Partner)  
Katie Harris (UHN Patient Partner)  
Claudia Ortins (on behalf of Jonas Fernandes)

Regrets

Ian McDermott  
Shelley Pinto  
Jeanette MacLean  
Miriam Beckles  
Noel Brunger  
Melissa McDermott  
Jamie Cook  
Ellen Rosenberg  
Jonas Fernandes  
Scott Patterson  
Dianne Barham

Invitees:

Athena Nicholas, Recorder

**1. Minutes**

The minutes of October 19, 2017 were reviewed and accepted.

**2. Update from Meeting with Executive Sponsor**

Members of the AODA Council met with Emma Pavlov, executive sponsor and Executive Vice President of Human Resources and Organizational Development, to discuss the restructuring of the Council and the streamlining of its work.

The following was proposed by the council members and approved by Emma:

**Dianne Barham: Lead Co-ordination and collaboration:**

- Employment/ Education/Communication/Stakeholder support/second Chair

**Charmaine Valbuena-Ayson: Lead Accommodation integration (immediate/intermediate):**

- Washrooms/Power doors/wayfinding and signage.
- Accessibility business plan for current state of washrooms in progress
- Accessibility business plan for accessibility audit

**Steve Black: Lead: Master planning (long term):**

- Create business case for annual allocation of accessibility funding
- Identify system to harmonize internal resources (Infrastructure/Facilities/IPAC...)
- Writing of UHN Accessibility Standard

**Paul Martin: Lead Risk factors:**

- Identify system to prioritize accessibility improvements

Recommendations put forth included the creation of an AODA advisory group, and exploration of income generating strategies. These items will be discussed at upcoming AODA Council meetings.

**3. Service Animal Tracer Exercise**

The Council reviewed the material and approved the implementation of the Service Animal Tracer Exercise.

**4. AODA Education**

An AODA Council education survey was sent out to members to obtain feedback on effective AODA education. Topics included: commitment, time, format, structure, content and outcome.

Survey results will be discussed at the next meeting.

Jacquie also recommended AODA Training for Infrastructure. This will be discussed in more detail in upcoming meetings.

**5. Review of AODA Voting, Acceptance Procedures & Co-Chair Model**

The Council was unanimous in their decision that if quorum is not achieved, then consensus shall be used with regards to AODA voting e.g. design project requests.

Stephen and Dianne expressed interest in chairing future AODA meetings. Jacquie and Athena will look to set up a draft schedule for review at the next AODA Council meeting.

**6. Next Meeting: Thursday, December 21-12:30 -2:00 pm**